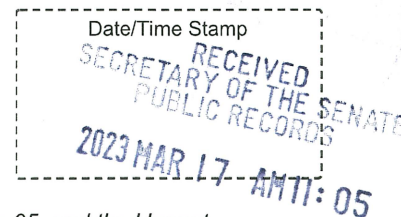


RE-2 Employee Post Travel Disclosure of Travel Expenses

Post Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building. **This form is a public disclosure. The form and all attachments will be made publicly available.**



Certification: *In compliance with the Regulations Governing Privately Sponsored Travel, Senate Rule 35, and the Honest Leadership and Open Government Act of 2007, I certify that I accepted the following gift of privately sponsored travel:*

Private Sponsor(s):

The Faith and Law Project

Travel Dates:

10/14/2022-10/16/2022

Name of accompanying family member (if any):

N/A

Relationship to Traveler:

N/A

Total Expenses

Transportation Expenses	Lodging Expenses	Meals Expenses	Other Expenses (Amount & Description)
\$0	\$470	\$360	\$26.60

I also certify that attached to this form are all required documents for post travel disclosure, including:

- The final **Employee Pre-Travel Authorization** (Form RE-1)
- The final **Private Sponsor Travel Certification Form** with all attachments
- The final invitation
- The final approved itinerary

Finally, I certify that all trip information reflected in the attachments above accurately reflects the travel that I accepted. If there were any changes to the trip after I received approval from the Committee, the changes are described in ATTACHMENT 1.

3/16/23

Date

Micah Robertson

Printed Name of Traveler

Signature of Traveler

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

3/16/23

Date

Signature of Supervising Senator/Officer

ATTACHMENT 1 – CHANGES FROM APPROVED PRE-TRAVEL

Note: Material changes to a trip that occur after the Committee has issued an approval letter may invalidate the Committee's approval. Please contact the Committee with any questions regarding changes to an approved trip.

Were there any changes to the pre-approved travel expenses? (Transportation, Meals, Lodging, Other)?

☒ Yes ☐ No

Expense Change	Revised Amount	Explanation
Meals	\$360	A plated dinner was added to the retreat.
Other	\$20	Coffee Tumbler
Other	\$4.10	Tote Bag
Other	\$2.50	Candy

Were there any changes to the pre-approved itinerary?

☐ Yes ☒ No

Explanation:

Were there any additional changes to the pre-approved trip?

☐ Yes ☒ No

Explanation:

Date/Time Stamp:

EMPLOYEE PRE-TRAVEL AUTHORIZATION

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics** in SH-220. Incomplete and late travel submissions will **not** be considered or approved. This form **must** be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Name of Traveler: Micah RobertsonEmploying Office/Committee: Senator DainesPrivate Sponsor(s) (list all): The Faith & Law ProjectTravel date(s): October 14-16*Note: If you plan to extend the trip for any reason you **must** notify the Committee.*Destination(s): Airlie Hotel and Conference Center in Warrenton, VA

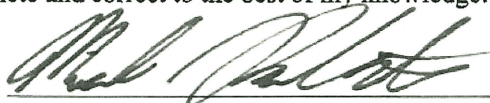
Explain how this trip is specifically connected to the traveler's official or representational duties:

To increase my experience in being equipped for public policy engagement, leadership development, and policymaking in prevalent policy issues such as race, economics, reconciling differences, the free exchange of ideas, and managing conflict. By expanding my knowledge in these areas, I will become a better equipped staffer to serve Senator Daines and the people of Montana.

Name of accompanying family member (if any): _____

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

9/12/22
(Date)
(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, Senator Steve Daines hereby authorize Micah Robertson
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

9/12/22
(Date)
(Signature of Supervising Senator/Officer)

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

-
1. Sponsor(s) of the trip (please list all sponsors): The Faith and Law Project
-
2. Description of the trip: A three-day seminar for thought-leaders that explores how a Christian worldview impacts public policy and a vocation in the public square.
-
3. Dates of travel: October 14 - October 16, 2022
-
4. Place of travel: Airlie Hotel and Conference Center, Warrenton, VA
-
5. Name and title of Senate invitees: Attached.
-
6. I *certify* that the trip fits one of the following categories:
- ☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
- OR -
- ☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
- AND -
- ☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:
- ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
- AND -
- ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

Faith and Law convenes several distinguished thought-leaders to address contemporary political and

cultural issues to the public interested in issues at the intersection of faith and the public square. They

also host forums, a mentoring program, seminars, and film discussions.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
☒ Good Faith estimate ☐ Actual Amounts	Reimbursement for gas mileage will be \$0.625/mi, per the IRS standard mileage rate (2022)	\$470	\$310	

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

The trip is without regard to congressional participation.

18. Reason for selecting the location of the event or trip

The location (Warrenton, VA) was chosen because of its easy driving distance. It is also far enough

away to encourage attendees to be fully present for all trip activities.

19. Name and location of hotel or other lodging facility:

Airlie Hotel and Conference Center

6809 Airlie Road, Warrenton, VA 20187

20. Reason(s) for selecting hotel or other lodging facility:

The Airlie hotel was chosen because its size can accommodate all attendees and because it has

meeting spaces that allows all activities, including lodging and meals, to be held in one place.

2022 Faith and Law Leadership Conference Senate Invitation List

First Name	Last Name	Office	Title
Charles	Adams	Senator Risch	LD
Michelle	Altman	Senator Lankford	Chief of Staff
Wendy	Baig	Senator Lee	General Counsel
Wendy	Baig	Senator Lee	General Counsel
Joshua	Bowlen	Sen. Richard M. Burr	Sr. Policy Advisor
Stephen	Boyd	Senator Lankford	LA
Caroline	Broom	Senator Mark Warner	Correspondence Assistant
Caroline	Bryant	Senator Sasse	National Security Fellow
Alyssa	Burleson	Senator Lummis	Administrative Director
Larry	Burton	Senator Sullivan	COS
Aaron	Cummings	Senator Grassley	COS
Douglas	Davis	Senator Hydesmith	COS
Jennifer	Decasper	Senator Tim Scott	COS
Madison	Eckels	Senator McConnell	Staff Assistant
Alaura	Ervin	LA	Cornyn
Sally	Farrington	Senator Wicker	LA
Courtney	Fellows	Lankford	LA
Jon	Foltz	Senator Rick Scott	LD
Lisa	Goeas	Senator Ernst	COS
Paul	Guaglianone	Senator Blunt	LA
Andrew	Guernsey	Senator Daines	Policy Advisor
Jamal	Halley	Senator Warnock	LC
Riley	Hambrick	Senator Sasse	Staff Assistant
Clark	Hedrick	HSGAC	Senior Counsel
Toni-Marie	Higgins	Senator Boozman	COS
Ben	Hobbs	Aging	Congressional Staffer
Luke	Holland	Senator Inhofe	COS
Christopher	Jaarda	Senator Cruz	LD
Zack	Jones	Senator Rick Scott	Communications Director
James	Kelly	Senator Moran	COS
Brian	Kennedy	HSGAC	Deputy Chief Of Staff
Kaytlin	Lane	Senator Blackburn	Chief Counsel
Emily	Leviner	Senator Deb Fischer	COS
Neri	Martinez	Aging	Minority Staff Director
Patrick	McCormick	Energy	Special Counsel
Dominique	McKay	Senator Tim Scott	Communications Director
Mark	Meador	Judiciary - Mike Lee	Deputy Chief Counsel

Justin	Memmott	EPW	deputy staff director
Vijay	Menon	Senator Hawley	LA
Darin	Miller	Senator Lummis	Communications Director
Jessica	Newman	Senator Tuberville	Administrative Director
Stephen	Newton	Senator Romney	Sr. Policy Advisor
Maria	Reynolds	Senator Cruz	Communications Director
James	Rice	Senator Grassley	LD
Annie	Richardson	Senator Chuck Grassley	Digital Director
Michelle	Richardson	Senator Wicker	COS
Micah	Robertson	Senator Daines	Staff Assistant
Haakon	Santaella	Senator Lee	LC
Lisa	Schultz	Senate Chaplain	COS
Caleb	Seibert	Senator Rubio	LA
Sarah	Seitz	Senator Lankford	LA
Krystina	Skurk	Ed & Labor Committee	Speech Writer
Collin	Slowey	Senator Rubio	Deputy Speech Writer
Sharon	Soderstrom	Senator McConnell	COS
Erica	Suares	Senator McConnell	Sr. Policy Advisor
Eric	Teetsel	Senator Hawley	COS
Jason	Thielman	Senator Daines	COS
Mimi	Vance	Senator Sasse	Sr. Staff Assistant
James	Wegmann	Senator Sasse	CD

FAITH AND LAW
WASHINGTON • DC2022 FAITH AND LAW ANNUAL
LEADERSHIP CONFERENCEOCTOBER 14-16, 2022
WARRENTON, VA

Dear Friends,

I would like to invite you to be a part of Faith and Law's Annual Leadership Conference which will take place on October 14-16 at Airlie Hotel and Conference Center in Warrenton, VA, 50 miles west of Capitol Hill. This year's conference theme is "Christian Faithfulness in Public Service: Essential characteristics of a Christ-follower on Capitol Hill" and will feature Faith and Law Co-Founder and President of Grove City College, Paul McNulty as our keynote speaker.

This conference is intended for current and alumni Hill staff and their spouses with one of the primary goals to deepen relationships in our Faith and Law community. Staffers who have attended past conferences still talk about the lifelong friendships formed, legislative collaboration that followed, and the impact it had on their spouses' understanding of their unique role in the call to Capitol Hill.

As a guest, Faith and Law will provide accommodations, meals, and a standard mileage reimbursement for your personal vehicle.

To comply with Senate and House Ethics rules, you will need pre-authorization from your respective Committee on Ethics. Instructions and documentation is available for download online at our conference website. All completed forms **MUST** be submitted to Ethics no later than September 14, 2022.

Please visit to our conference website at <https://www.faithandlaw.org/2022-leadership-conference> for details on accommodation, schedule, and to RSVP.

I hope you can join us,



CLICK HERE TO RSVP

VISIT OUR CONFERENCE WEBSITE

FAITH AND LAW
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Faith and Law Leadership Conference 2022

***Christian Faithfulness in Public Service:
Essential characteristics of a Christ-follower on Capitol Hill***

October 14-16, 2022

**Airlie Conference Center
Warrenton, VA**

FRIDAY, October 14

4:00 – 5:00pm Arrival / Check-in

Location: Airlie House

6:00 – 7:15pm Dinner & Opening Program

Location: Airlie Dining Room

6:00pm Welcome & Opening Prayer

o Members of the Retreat Committee

6:30pm Table Exercise: Retreatants at each table share your area of public policy expertise and how that relates to why you work in this realm.

7:30pm – 9:00pm Evening Program

Location: The Federal Room

7:30pm What to expect this weekend. Why are we here? Paul McNulty, President of Grove City College and Co-founder of Faith and Law.

8:30 p.m. What do you hope to get from this weekend? How might what you learn and the connections you make this weekend impact how you interact with public policy – the laws you draft and the laws you seek to stop, how you go about relating to others who might disagree with you in the process, etc. Small group discussions among retreatants by table.

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SATURDAY, OCT. 15 --

8:00 – 9:00am Breakfast

Location: Airlie Dining Room

9:30 – 10:15am Essential Characteristic #1 Truth: concern for facts, accuracy, knowledge; watchful for politically beneficial assumptions; commitment to speaking truthfully. Paul McNulty, President of Grove City College and Co-founder of Faith and Law. Five minute response from Hill staffer or thought leader.

10:15 – 11:30am Small group discussion among retreatants by table about how being a policy maker who seeks to live out the value of truth could impact specific public policy issues as well as the role of the communications director/press secretary in House and Senate Offices. What are the obstacles and challenges in today's political climate? How can these challenges be practically overcome while doing the job as a person who seeks to model truth?

12:00 – 1:00pm Lunch

Location: Airlie Dining Room

1:00 – 2:00pm Break

2:00 – 5:00pm Afternoon Program

Location: The Federal Room

2:00 – 3:30pm Essential Characteristic #2 Justice: more about wisdom than knowledge; what is right? Paul McNulty, President of Grove City College and Co-founder of Faith and Law. Five minute response from Hill staffer or thought leader. Small group discussion.

3:30 – 5:00pm Essential Characteristic #3 Peace: politics v. peacemaking – what does this look like for the Christ-follower who must be a peacemaker? Paul McNulty, President of Grove City College

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and Co-founder of Faith and Law. Five minute response from Hill staffer or thought leader. Small group discussion.

5:15 – 6:00pm Happy Hour (bar located below dining room)

- o Guests invited to gather before dinner for drinks in the bar (*cash bar/individually billed*) with breakout sessions according to job role.

6:00 – 7:15pm Dinner

Location: Airlie Dining Room

6:30pm Table Exercise Optional: Which of the essential characteristics did you find most challenging to live out in today's public policy environment?

7:30–9:00pm Evening Session

Location: The Federal Room

7:30 – 9:00pm Essential Characteristic #4 Love: an enormous challenge in our highly divisive political climate. Paul McNulty, President of Grove City College and Co-founder of Faith and Law. Five minute response from Hill staffer or thought leader. Small group discussion.

9:30 – 11:00pm Fireside Dialogue

- o Led by Faith and Law Board Members who were former senior staffers on Capitol Hill. They will share stories from the trenches about ways their faith impacted their work in public policy during their lengthy careers and engage in dialogue with current policy makers about the application of lessons learned.

SUNDAY, OCTOBER 16–

8:00 – 9:00am Breakfast

Location: Airlie Dining Room

9:00 – 11:30am Morning Program

Location: The Federal Room

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9:00 – 10:00am The history and role of the chaplaincy in the U.S.

Congress, House Chaplain Margaret Kibben and Senate Chaplain Barry Black

10:00 – 11:30am Unpacking the weekend. Where do we go from here?

Share your Great Object, Mark Rodgers

12:00pm Departure

- o Participants will be offered a bag lunch on the go.